



From the Parish Administrator  
Mrs Jackie Roberts

 THE CHURCH  
OF ENGLAND

**PARISH OF DUNSTABLE**  
in the Diocese of St Albans

Registered Charity No. 1130250

## **Transport Policy – minibuses and cars Children, Young People and Vulnerable Adults**

The Parish of Dunstable has a policy of NOT organising or co-ordinating lift sharing to transport children, young people or vulnerable adults to or from church activities either in the Parish or further afield. This is distinct from personal and private arrangements made between individual parents/carers to share in the transport of children, young people and vulnerable adults. The Parish of Dunstable accepts no responsibility for lift sharing made privately between individuals in such circumstances.

### **Emergencies**

There may be occasions where the child, young person or vulnerable adult requires transport in an emergency situation or where not to give a lift may place them at risk. Such circumstances must always be recorded and reported to parents/carers.

In these situations, the Parish of Dunstable requires:

- Anyone driving children and young people in this context to have held a full driving licence for over two years.
- Any driver who has a conviction for a drink driving offence or for Dangerous Driving or racing on the Highway should not transport children, young people or vulnerable adults.
- If at all possible the driver should ensure that another adult is present in the vehicle
- A child, young person or vulnerable adult should always be seated in the back of the vehicle.
- The driver has a valid MOT and Insurance certificate for the vehicle they are using

### **Transporting children, young people and vulnerable adults by mini-bus**

Where adults transport children, young people or vulnerable adults in a mini-bus, the Parish of Dunstable must see evidence that they have an appropriate licence, training and insurance to drive such a vehicle.

- A mini-bus with seat belts must be used.
- Everyone must have a proper seat.
- An adult escort must always be taken.
- Both the driver and escort must obtain a DBS disclosure

Adopted 19<sup>th</sup> June 2017